मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد نیشنل اُردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University)
Gachibowli, Hyderabad – 500 032
(Accredited "A" Grade by NAAC)

INFORMATION BOOKLET
(TEACHING POSTS)

Closing date of application: 08.07.2019

Version 1.01

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी   مولانا آزاد نیشنل اُردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY HYDERABAD

Information Booklet in respect of Teaching posts notified vide Employment Notification No.54/2019 dated 28.05.2019

The Maulana Azad National Urdu University (MANUU) is a Central University, established through the Maulana Azad National Urdu University Act, 1996 (Act of Parliament No.2 of 1997) with All India Jurisdiction. The objective of the MANUU is to promote and develop Urdu language and to impart vocational and technical education in Urdu medium through conventional teaching and distance education system. The Main Campus of MANUU is located at Gachibowli, Hyderabad with Satellite campuses, Colleges of Teacher Education (CTEs), Polytechnics, ITIs and Regional Offices/Sub-Regional Offices of Directorate of Distance Education across the country. The University invites applications for the following Teaching & Other Academic posts for various Departments, Centers, Colleges of Teacher Education (CTEs) under School of Education & Training and newly established Polytechnics located at Kadappa (A.P.) and Cuttack (Odisha), etc.:-

(1) School of Education & Training, Hyderabad and Colleges of Teacher Education (CTEs)*

(As per NCTE Qualifications)

Sl. No.	Name of the Post	Specialization	No. of Posts
01.	Professor/ Principal	Perspectives in Education/Pedagogy Pedagogy with Physics/ Chemistry/ Botany / Zoology / Mathematics	06 (UR-4, SC-1, ST-1)
02.	Associate Professor	Perspectives in Education with Philosophy or Sociology or Psychology Pedagogy with Mathematics / Physics/ Chemistry / Botany / Zoology / Hindi / Social Science - Geography/ Political Science	09 (UR-6, SC-1, ST-2)
03.	Assistant Professor	Perspectives in Education with Philosophy or Sociology or Psychology / Pedagogy with Sociology / Mathematics / English / Physical Science - Physics & Chemistry / Biological Science - Botany & Zoology/	05 (UR-2, SC-2, OBC-1)
04.	Assistant Professor	Physical Education	01 (UR)
		Total	**21**

  * Located at Asansol, Aurangabad, Bhopal, Bidar, Darbhanga, Sambhal, Nuh (Haryana) & Srinagar (J&K).

(2) **Departments under the School of Sciences, School of Arts & Social Sciences & School of Languages, Linguistics & Indology, School of Technology and Satellite Campuses at Lucknow:**

S.No.	Name of the Post	Department	No. of posts
01	Professor	English	01 (SC)
02	Professor	Arabic	01 (ST)
03	Professor	Women Education	01 (SC)
04	Professor	Political Science	01 (SC)
05	Professor	History	01 (UR)
06	Professor	Chemistry	01 (UR)
07	Professor	Commerce & Business Management (For MBA/M.Com./B.Com Programmes)	01 (UR)
08	Professor	Computer Science & Information Technology (For B.Tech./M.Tech. Programme)	02 (UR)
09	Associate Professor	Mass Communication & Journalism	01 (ST)
10	Associate Professor	Social Work	01 (SC)
11	Associate Professor	English	02 (UR-1, SC-1)
12	Associate Professor	Chemistry	02 (UR-1, ST -1)
13	Associate Professor	Economics	01 (SC)
14	Associate Professor	Sociology	01 (SC)
15	Associate Professor	Commerce & Business Management (For MBA/M.Com./B.Com Programmes)	01 (UR)
16	Associate Professor	Information Technology (For B.Tech./M.Tech./MCA Programme)	01 (UR)
17	Associate Professor	Mathematics	01 (UR)
18	Assistant Professor	English	01 (UR)
19	Assistant Professor	Commerce & Business Management (For MBA/M.Com./B.Com Programmes)	01 (ST)
20	Assistant Professor	History	01 (UR)
21	Assistant Professor	Economics	02 (UR-1, EWS-1)
22	Assistant Professor	Sociology (lien vacancy)	01 (UR)
23	Assistant Professor	Political Science	01 (SC)
24	Assistant Professor	Mathematics	01 (UR)
25	Assistant Professor	Islamic Studies	01 (UR)
		Total	**29**

(3) **MANUU Arts and Science College at Budgam (J&K) - Satellite Campus**

S.No.	Name of the Post	Department	No. of posts
01	Associate Professor	English	01 (SC)
02	Associate Professor	Public Administration	01 (ST)
03	Associate Professor	Economics	01 (SC)
04	Associate Professor	History	01 (SC)
05	Associate Professor	Urdu	01 (UR)
06	Associate Professor	Arabic	01 (UR)
07	Associate Professor	Political Science	01 (UR)
08	Assistant Professor	History	01 (SC)
09	Assistant Professor	Kashmiri	01 (ST)

(2) Polytechnics (located at Hyderabad, Bangaluru, Darbhanga, Kadapa & Cuttack)
(As per AICTE Guidelines)

S.No.	Name of the post	Specialization	No. of posts
01.	Head of the Department (HoD)	Civil Engineering	03 (UR-1, SC-2)
02.	Head of the Department (HoD)	Mechanical Engineering	02 (UR)
03.	Head of the Department (HoD)	Electrical & Electronics Engineering	02 (UR)
04.	Head of the Department (HoD)	Automobile Engineering	01 (UR)
05.	Head of the Department (HoD)	Computer Science Engg.	02 (SC-1, PWD-1)
06.	Head of the Department (HoD)	Electronics & Comm. Engineering	01 (ST)
07.	Head of the Department (HoD)	Apparel Technology	01 (UR)
08.	Lecturer (Level - 9A / 10)	Electrical & Electronics Engineering	04 (UR-2, OBC-1, ST-1)
09.	Lecturer (Level - 9A / 10)	Civil Engineering	06 (UR-1, OBC-2, SC-3)
10.	Lecturer (Level - 9A / 10)	Mechanical Engineering	04 (UR-1, OBC-1, SC-1, ST-1)
11.	Lecturer (Level - 9A / 10)	Automobile Engineering	02 (UR-1, EWS-1)
12.	Lecturer (Level - 9A / 10)	Apparel Technology	02 (UR-1, OBC-1)
13.	Lecturer (Level - 9A / 10)	Electronics & Comm. Engineering	01 (EWS)
		Total	**31**

Note: Initial posting for above posts shall be at the newly established Polytechnics at Kadapa (Andhra Pradesh) & Cuttack (Odhisha) and existing Polytechnic at Darbhanga & Bangaluru.

(4) Centres/Directorate of Distance Education

S.No.	Name of the Post	Centres/Directorates	No. of posts
01.	Professor	Directorate of Distance Education	01 (SC)
02.	Professor	Centre for Professional Development of Urdu Medium Teachers	01 (UR)
03.	Associate Professor-Education (As per NCTE Qualifications)	Directorate of Distance Education	01 (UR)
04.	Associate Professor - History	Directorate of Distance Education	01 (SC)
05.	Associate Professor- Commerce & Business Management	Directorate of Distance Education	01 (UR)

Abbreviations: UR=Unreserved; SC=Scheduled Caste; ST=Scheduled Tribe; OBC=Other Backward Classes; EWS–Economically Weaker Sections, PWD – Persons with Disabilities.

Note: Those who responded to our earlier Advertisement No.50/2018 dated 16.07.2018 need to apply again.
[1]*However they are exempted from payment of Registration fee and candidate should provide details of their previous fee payment (Amount, DD No., Date & Bank details) at the appropriate column.*

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[1] Revised on 31.05.2019.

Reservation for Persons with Disabilities:

Out of the 36 posts of Assistant Professors/Lecturers, two posts are reserved for Visually Challenged persons.

Pay Scales:

Posts	Pay scales
Professors	₹ 1,44,200-2,18,200/- (Academic Level 14)
Associate Professors/HoD	₹1,31,400-2,17,100/- (Academic Level 13A)
Assistant Professors (Departments/Satellite Campuses) & Lecturers-Polytechnics (with M.Tech/M.E qualifications)	₹57,700-1,82,400 (Academic Level-10)
Lecturers-Polytechnic (with B. Tech/B.E qualification)	₹56,100-1,77,500/- (Level 9A)

DETAILS OF ESSENTIAL QUALIFICATIONS, EXPERIENCE, ETC.

(1) School of Education & Training, Hyderabad and Colleges of Teacher Education (CTEs)

PROFESSOR OF EDUCATION

(i)   Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.

(ii)   Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.

(iii)   An eminent scholar having a Ph.D. Degree in Education or in the discipline relevant to the area of specialization and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2.

(iv)   A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

(v)   Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Specialization: Perspectives in Education/Pedagogy

Pedagogy with Physics/ Chemistry/ Botany / Zoology / Mathematics

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ASSOCIATE PROFESSOR - EDUCATION
(School of Education & Training & Directorate of Distance Education)

(i)   Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.

(ii)   Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.

(iii)   Ph.D Degree in Education or in the discipline relevant to the area of specialization.

(iv)   A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2.

(v)   Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Specialization: Perspectives in Education with Philosophy or Sociology or Psychology/ Pedagogy with Mathematics / Physics/ Chemistry / Botany / Zoology / Hindi / Social Science - Geography/ Political Science

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ASSISTANT PROFESSOR OF EDUCATION

A. (i) Postgraduate degree with minimum 55% marks in the discipline relevant to the area of specialization.

(ii) Postgraduate degree in Education (M.Ed/M.A. Education) with minimum 55% marks.

(iii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

(iv) Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions :-

a) The Ph.D. degree of the candidate has been awarded in a regular mode;

b) The Ph.D. thesis has been evaluated by at least two external examiners;

c) An open Ph.D. viva voce of the candidate has been conducted;

d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;

e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

<div align="center">OR</div>

B. The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) for Universities in UGC Regulations, 2018, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

C. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Specialization: Perspectives in Education with Philosophy or Sociology or Psychology / Pedagogy with Sociology / Mathematics / English / Physical Science - Physics & Chemistry / Biological Science - Botany & Zoology.

ASSISTANT PROFESSOR (PHYSICAL EDUCATION)

(i)   Postgraduate degree in Physical Education (M.P.Ed/M.P.E., recognized by NCTE) with minimum of 55% marks.

(ii)   Besides fulfilling the above qualifications, the candidates must have cleared the National Eligibility Test (NET) conducted by the UGC or CSIR.

(iii)   Provided that, candidates registered for the Ph.D. degree prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/ Bye-laws/Regulations of the Institutions awarding the degree and such Ph.D. degree holders shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges / Institutions, subject to the fulfillment of the following conditions:-

a) The Ph.D. degree of the candidate has been awarded in regular mode;

b) The Ph.D. thesis has been evaluated by at least two external examiners;

c) Open Ph.D. viva voce of the candidate has been conducted;

d) The candidate has published two research papers from his/her Ph.D. work out of which at least one is in a refereed journal;

e) The candidate has presented at least two research papers in conference/seminar, based on his/her Ph.D work.

Note: The fulfillment of these conditions (a) to (e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

(iv)   Passed the physical fitness test conducted in accordance with the UGC Regulations 2018.

(v)   Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Physical Fitness Test Norms:

(a)   Subject to the provisions of these Regulations, all candidates who are required to undertake the physical fitness test are required to produce a medical certificate certifying that he/she is medically fit before undertaking such tests.

(b)   On the production of such certificate mentioned in sub-clause (a) above, the candidate would be required to undertake the physical fitness test in accordance with the following norms:

NORMS FOR MEN			
12 MINUTES RUN/WALK TEST			
Up to 30 years	**Up to 40 years**	**Up to 45 years**	**Up to 50 years**
1800 meters	**1500 meters**	**1200 meters**	**800 meters**

NORMS FOR WOMEN			
8 MINUTES RUN/WALK TEST			
Up to 30 years	**Up to 40 years**	**Up to 45 years**	**Up to 50 years**
1000 meters	**800 meters**	**600 meters**	**400 meters**

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(2) **Departments under the School of Sciences, School of Arts & Social Sciences, School of Languages, Linguistics & Indology and Satellite Campuses at Lucknow & Budgam (J&K)**

PROFESSOR: English, Arabic, Women Education, Political Science, History, Chemistry, Distance Education

A. (i) An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2.

(ii) A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.

<div align="center">OR</div>

B. An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.

C. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

PROFESSOR: COMPUTER SCIENCE & INFORMATION TECHNOLOGY (FOR B.TECH/M.TECH. PROGRAMME)

I. a. Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch.

<div align="center">AND</div>

b. Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor.

<div align="center">AND</div>

c. At least 6 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co-supervisor till the date of eligibility of promotion.

<div align="center">OR</div>

At least 10 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals till the date of eligibility of promotion.

II. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Desirable:

(a) Contribution to educational innovation including design of new curricula and courses; (b) Experience in conceptualizing & implementing e-Governance Projects / Information Systems in large setups; (c) Research/Development experience in Big Data Analytics/ Information Systems/ Data Mining/ Cloud Computing/ Block Chain; (d) Experience in setting up of technology mediated teaching learning process and environments; and (e) Proven ability to learn, apply and teach emerging ICT technologies.

PROFESSOR: COMMERCE & BUSINESS MANAGEMENT

For Commerce stream as per UGC Regulations:

A. (i) [2]*An eminent scholar having a Ph.D. degree in the concerned/allied/relevant discipline, and published work of high quality, actively engaged in research with evidence of published work with, a minimum of 10 research publications in the peer-reviewed or UGC-listed journals and a total research score of 120 as per the criteria given in Appendix II, Table 2.*

(ii) *A minimum of ten years of teaching experience in university/college as Assistant Professor/Associate Professor/Professor, and / or research experience at equivalent level at the University/National Level Institutions with evidence of having successfully guided doctoral candidate.* OR

B. *An outstanding professional, having a Ph.D. degree in the relevant/allied/applied disciplines, from any academic institutions (not included in A above) / industry, who has made significant contribution to the knowledge in the concerned/allied/relevant discipline, supported by documentary evidence provided he/she has ten years' experience.*

C. *Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.*

Business Administration stream as per AICTE Regulations:

a. Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch.   AND

b. Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor.

AND

c. At least 6 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co-supervisor till the date of eligibility of promotion.

OR

At least 10 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals till the date of eligibility of promotion.

d. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Note: There shall be common workload for Commerce and Business Administration streams. Selected candidates are required to teach courses under both the streams. The candidates are required to indicate the stream for which he/she wishes to be considered in the application from suitably.

ASSOCIATE PROFESSOR: Mass Communication & Journalism, Social Work, English, Chemistry, Economics, Sociology, Mathematics, Public Administration, Urdu Arabic, Political Science, History & History (Distance Education);

(i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines.

(ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).

(iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2.

(vi) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

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[2] Eligibility conditions revised on 31.05.2019 as per UGC Regulations, 2018.

ASSOCIATE PROFESSOR: Information Technology (for B.Tech./M.Tech./MCA programmes)

I. a. Ph.D. degree in the relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch

AND

    b. At least total 6 research publications in SCI journals / UGC / AICTE approved list of journals.

AND

    c. Minimum of 8 years of experience in teaching / research / industry out of which at least 2 years shall be Post Ph.D. experience.

II. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

ASSOCIATE PROFESSOR: Commerce & Business Management;
(Department of Commerce & Business Management and Directorate of Distance Education)

For Commerce stream as per UGC Regulations:

(i) A good academic record, with a Ph.D. Degree in the concerned/allied/relevant disciplines.

(ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed).

(iii) A minimum of eight years of experience of teaching and / or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry with a minimum of seven publications in the peer-reviewed or UGC-listed journals and a total research score of Seventy five (75) as per the criteria given in Appendix II, Table 2.

(vi) Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

For Business Administration stream as per AICTE Regulations:

I. a. Ph.D. degree in the relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch
AND
    d. At least total 6 research publications in SCI journals / UGC / AICTE approved list of journals.
AND

    e. Minimum of 8 years of experience in teaching / research / industry out of which at least 2 years shall be Post Ph.D. experience.

II. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Note: There shall be common workload for Commerce and Business Administration streams. Selected candidates are required to teach courses under both the streams. The candidates are required to indicate the stream for which he/she wish to be considered in the application.

For one post under the Directorate of Distance Education: Preference will be given to the candidates having experience in curriculum development, preparation of Self Learning Materials (Digital & Print) and familiarization with the course delivery under ODL mode.

ASSISTANT PROFESSOR: English, History, Economics, Sociology, Political Science, Mathematics, Islamic Studies, Kashmiri disciplines:

A. (i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university

(ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET:

(iii) Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions :-
   a) The Ph.D. degree of the candidate has been awarded in a regular mode;
   b) The Ph.D. thesis has been evaluated by at least two external examiners;
   c) An open Ph.D. viva voce of the candidate has been conducted;
   d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
   e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.
   The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

<div align="center">OR</div>

B. The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) for Universities in UGC Regulations, 2018, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

C. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

ASSISTANT PROFESSOR: Commerce & Business Management;

For Commerce stream as per UGC Regulations:

A. (i)   A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university

(ii)   Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET :

(iii)   Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to the fulfillment of the following conditions :-
   a) The Ph.D. degree of the candidate has been awarded in a regular mode;
   b) The Ph.D. thesis has been evaluated by at least two external examiners;
   c) An open Ph.D. viva voce of the candidate has been conducted;
   d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
   e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC / ICSSR/ CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

OR

B.   The Ph.D degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Note: The Academic score as specified in Appendix II (Table 3A) for Universities in UGC Regulations, 2018, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.

C.   Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Business Administration stream as per AICTE Regulations:

   A. Bachelor's and Master's Degrees in relevant disciplines with First Class in either of the two at the time of selection

   B. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Note: There shall be common workload for Commerce and Business Administration streams. Selected candidates are required to teach courses under both the streams. The candidates are required to indicate the stream for which he/she wish to be considered in the application.

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(3) POLYTECHNICS (LOCATED AT HYDERABAD, BANGALURU, DARBHANGA, KADAPA & CUTTACK)

Head of the Department (HoD) :

Civil Engineering, Mechanical Engineering, Electrical and Electronics Engineering, Automobile Engineering, Computer Science & Engineering, Electronics & Communication Engineering & Apparel Technology disciplines:

   A. Ph. D. in relevant field and First Class at Bachelor's or Master's level in the relevant discipline; minimum of 12 years of experience in Teaching/ Research/ Industry, out of which at least 2 years shall be post Ph.D. experience minimum at the level of Lecturer (Selection Grade-I).

<div align="center">OR</div>

Bachelor's and Master's Degree in relevant discipline with minimum of 15 years of experience in Teaching / Research / Industry, out of which at least 3 years shall be at the level of Lecturer (Selection Grade - II).

   B. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Lecturer: Civil Engineering, Mechanical Engineering, Electrical & Electronics Engineering, Automobile Engineering, Apparel Technology & Electronics & Communication Engineering disciplines:

A.   Lecturer (Level - 9A, Entry Pay 56,100/-):

   B. E. / B. Tech. / B. S. in relevant discipline with First Class or equivalent.

  Lecturer (Level - 10, Entry Pay 57,700/-)

  Bachelor's and Master's Degrees in relevant disciplines with First Class in either of the two at the time of selection

B.   Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Note: Placement of a candidate either at level 9A or 10 shall be as per para 4.2 (c) of AICTE Regulations, 2019.

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(4) **CENTRE FOR PROFESSIONAL DEVELOPMENT OF URDU MEDIUM TEACHERS (CPDUMT)**

PROFESSOR:

A. (i) An eminent scholar with Ph.D. qualification(s) in any discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.

(ii) A minimum of ten years of teaching experience in university/college, and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.

(iii) Contribution to educational innovation, design of new curricula and course, and technology - mediated teaching learning process.

(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) set out in the UGC Regulations.

<div align="center">OR</div>

B. An outstanding professional, with established reputation in organizing training programme, who has made significant contributions to the knowledge in the discipline, to be substantiated by credentials.

C. Knowledge of Urdu is Essential as per Clause - 6 of the Ordinance No.1 of the University.

Job responsibilities of Professor, CPDUMT:

a. To head the Centre for Professional Development of Urdu Medium Teachers (CPDUMT) which is one of the Training Institutions of the University.

b. To organize various in-service Urdu language teachers, teachers of Urdu medium schools and madarsas to acquire and improve the art of effective teaching and to keep them abreast of the latest development in pedagogy.

c. To organize various refresher courses for teachers in their concerned subjects to update their knowledge as per new researches and techniques.

d. To create awareness of democracy, secularism, environment, computer, internet, etc. in Urdu medium schools

e. To provide a forum for the Urdu medium teaching community, academicians, educationalist and intellectuals for mutual interaction to sort out the problems of Urdu medium education.

f. To liaise with Urdu academics of other Universities, NCERT, SCERTs, and other public and private agencies to fulfill the objectives of the Centre.

g. Any other allied responsibilities to be assigned by the University from time to time.

<div align="center">

GENERAL INFORMATION

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1. Selected Candidates shall be liable to be posted at Main Campus, Hyderabad or any of the Institutions of the University in the country depending upon the requirements and exigencies of service.

2. The Qualifications as prescribed by the UGC (www.ugc.ac.in) / NCTE / AICTE as the case may be are applicable from time to time. Revisions/Changes/Modifications in the same shall be applicable.

3. **The reservations for Scheduled Caste/Scheduled Tribe/Other Backward Classes (Non-creamy layer) shall be as per Central Educational Institutions (Reservations in Teachers cadre) ordinance, 2019 specified in the Notification 7.3.2019 issued by the Ministry of HRD, Govt. of India. The posts earmarked for Unreserved for Associate**

Professor and Professor cadre in this advertisement shall be subject to any further guidelines/clarifications to be issued by the MHRD/UGC in this regard. The University will issue corrigendum on the website.

4. A relaxation of 5% may be provided at the graduate and Master's level for the Scheduled Caste/Scheduled Tribe/Differently-abled (Physically and visually differently-abled) /Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.

5. The Clause - 6 of the Ordinance No.1 of the University read as, "As per Section 4 of the University, the medium of instruction in this University is Urdu. Therefore, as a general policy, it shall be compulsory that the candidate should possess the ability to teach ("should be able to clearly demonstrate his knowledge of reading, writing, understanding and teaching in Urdu language") in Urdu medium, which shall be judged by the Selection Committee at the time of interview. This condition shall invariably be mentioned in each advertisement, under the qualification reacquired".

6. A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19th September, 1991.

7. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized University shall also be considered eligible.

8. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. The University reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed or by any other condition that it may deem fit. The University may constitute Screening Committees to scrutinize the applications and short-list the candidates. Call letters for test/interview will be sent only to the short-listed candidates and no correspondence will be made with applicants who are not short-listed.

9. Applicants should fill-up the Academic/Research score card (wherever applicable) as prescribed by UGC in Appendix II, Table-2 annexure at Annexure-A and send along with the application form. Each the Academic/Research score card shall be supported by the documentary evidence, without which no claim on account of Academic/Research score card would be entertained. Applications without Academic/Research score card shall not be considered for short-listing.

10. (i) The candidates who are or have been awarded a Ph.D. degree after 2009 should enclosed a copy of the certificate to the effect that the awarding University has awarded Ph.D. degree as per UGC (Minimum standard and procedure of awards of M.Phil./Ph.D. degree) Regulation, 2009.

    (ii) The marks sheet regarding completion of course work in Ph.D. should be enclosed, if applicable.

11. The University has the right to relax any qualification, experience, age, etc.

12. The University may offer lower post to the candidate who may have applied for a higher post in case suitable candidates are not available for the advertised post.

13. It would be open the University to consider the name of the suitable persons who may not have applied, but recommended by the experts in their fields.

14. The number of vacancies indicated in the Employment Notification and in this booklet are tentative. The University reserves the right to increase /decrease the number of posts, at the time of selection and make appointments accordingly, if more vacancies do exist in between the advertisement and Selection Committee meetings.

15. The panel of selected waitlisted candidates will be valid for one year from the date of selection.

16. The candidate shall attend the interview at the designated place and time at his own expenses. However, the outstation candidates belonging to PwD categories shall be reimbursed to and fro rail fare (Sleeper class) for self only by the shortest route only. In case any station is not connected by rail, ordinary bus fare shall be paid by the shortest route on production of ticket. The above mentioned concessions shall not be admissible to those PwD candidates who are already in Central / State Government Service/ or holding any other employment under University/ Autonomous Bodies/PSUs/Local Government/Panchayats.

17. **Canvassing in any form on behalf of any candidate will disqualify such a candidate.**

18. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview. The University may utilize seminar or colloquium as a method of selection.

19. The in-service candidates should apply through proper channel or submit NOC at the time of interview failing which they will not be allowed to appear in the interview.

20. The application for appointment on deputation may be forwarded by the employer along with the Annual Performance Appraisal Reports (APARs) for the preceding five years and Vigilance Clearance Certificate, duly certified by the Competent Authorities.

21. Separate application should be submitted for each post. Similarly, candidates applying for same post in different categories shall submit their application forms separately.

22. The age limit of all teaching posts is 65 years. Interested candidates retired from State Universities shall also be considered on re-employment basis and their pay will be regulated as per DoPT guidelines on the subject.

23. Qualifications, experience, etc. will be reckoned as on the closing date for receipt of filled-in applications i.e. **08.07.2019** Clear photocopies of all important certificates must be attached with the application. The request for including any documents/information to the application forms after the last date of submission of applications shall not be entertained and no correspondence will be made in this regard.

24. Incomplete applications in any respect shall not be considered at all.

25. No interim queries regarding interview/ selection will be entertained.

26. University reserves the right not to fill any of the vacancies advertised, if the circumstances so warrant.

27. University will not be responsible for any postal delay at any stage.

28. New Pension Scheme as introduced by the Government of India with effect from 1st January, 2004 will be applicable. However, if the selected candidates entered into Central/State Government Services or in the services of Central/State Autonomous Body set up by the Central/State Government, as the case may be, on or before 31st December, 2003, satisfying the conditions laid down in Government of India, Department of Personnel & Administrative Reforms, O.M/No.28-10/84-Pension Unit dated 29th August,1984 read with Department of Pensions and Pensioner Welfare, O.M. No.28-(10)/84-P&PW/Vol.II dated 7th February 1986 as revised from time to time and are governed by the old pension scheme under Central Civil Services (Pension) Rules, 1972 or old Pension Scheme similar to Central Civil Services (Pension) Rules,1972, they will continue to be governed by the old pension scheme. They will be eligible for counting of their past services for this purpose under Rule 26(2) of Central Civil Services (Pension) Rules, 1972 or under the provisions of O.M. dated 29th August,1984 read with O.M. dated 7th February 1986 subject to payment of pro-rata retirement benefits for their past services to MANUU and submission of technical resignation from the present employment in terms of Department of Pension & Pensioners Welfare O.M.No.28/30/2004-P&PW(B) dated 26th

July, 2005 as modified vide O.M. of even no. dated 28th October, 2009 to take up the appointment offered by MANUU where pension scheme under Central Civil Services (Pension) Rules, 1972 already exists for employees who had entered into service on or before 31st December, 2003.

29. In case of any disputes/suits or legal proceedings against the University, the Jurisdiction shall be restricted to the Courts in Hyderabad, which is the Headquarter of the University.

HOW TO APPLY:

i)   Application Form is available only on University website-www.manuu.ac.in and the same can be downloaded. The candidates shall submit the filled-in application Form along with copies of required documents together with **registration Fee of ₹500/-** through crossed Demand Draft drawn in favour of **Maulana Azad National Urdu University, Hyderabad**, on any Nationalized Bank **payable at Hyderabad.** The filled-in application should reach through Speed/Registered post **on or before 08.07.2019** to:

> **Deputy Registrar (Establishment & Recruitment-I),**
> **Room No.110 (1st Floor) Administrative Block,**
> **Maulana Azad National Urdu University,**
> **Urdu University Road,**
> **Gachibowli,**
> **Hyderabad - 500 032 (Telangana)**

ii)   SC/ST/PWD and Women candidates are exempted from the payment of registration fee.

iii)   Those who are submitting application through post must enclose a self-addressed envelop with ₹5/- postal stamp. The applicant must write name of the post applied, his/her name and address on the back of the Demand Draft **(Cheques / Money Orders / Postal Orders will not be accepted)**. Fees once paid shall not be refunded under any circumstances. Applications received after the last date and with incomplete information or without requisite fee will be summarily rejected. The University will not be responsible for any postal delay at any stage.

NOTE: In case the applicant is in service and delay is expected in getting endorsement of the employer concerned on the original application in sending it to the University, the applicant may submit **Advance Copy** of the application along with original Demand Draft and all enclosures. A Xerox copy of the Demand Draft may be enclosed to the original application being sent through proper channel/employer. If the original application through proper channel has not been received by the University by the last date mentioned in the employment notification, the candidate/applicant will have to submit '**NO OBJECTION CERTIFICATE**' obtained from his/her employer to the University at the time of interview, if he/she is called for interview.

Applicants are advised to visit University website for list of shortlisted candidates for interviews, results, corrigendum, errors, omissions, etc.

Registrar

Place: Hyderabad
Dated: 28.05.2019